

EMORY GLOBAL HEALTH INSTITUTE TEAM FIELD SCHOLARS AWARD GUIDELINES and APPLICATION

Purpose:

The Emory Global Health Institute Team Field Scholars Award promotes student learning by linking academic study with practical experience in a global health context through multidisciplinary teams working on different aspects of the same issue with an underserved/vulnerable population. Priority will be given to proposals that include students from multiple schools. Funding is available to provide financial assistance to all current Emory University students who are in good academic standing in order to help them complete a global health experience.

Awards will be based on availability of resources and the quality of student proposals. Students will be informed by the GHI website (www.globalhealth.emory.edu) of the request for proposals and deadlines for submission. Projects are generally conducted during the summer months (mid-May to mid-August) although funds may be available for projects conducted at other times of the year dependent upon availability of funds.

GHI Team Field Scholars Award applicants are encouraged to identify a host organization, a field advisor/mentor, Emory faculty advisor(s)/mentor(s), and develop a project proposal early in the academic year to allow ample time for faculty consultations, site selection, securing appropriate letters of support, committee review, requested rewrites, and award processing. The team will need to provide a statement describing why a multidisciplinary team approach to the global health issue chosen is the best approach, a justification of the disciplines represented by the team members and the strengths that each individual brings to the team.

Location:

Students must seek a mentored opportunity in global health with an identified vulnerable and underserved population. The location of the population may be in any country, but the applicants must demonstrate the explicit need of this population.

Scope:

The Institute is interested in, but not limited to, funding the following types of global health experiences: research, training, education, business and marketing, leadership development, health policy development and implementation, health promotion, disease prevention or treatment, social justice, and conflict resolution.

Program Principles:

Proposal must address a global health issue in a vulnerable and underserved population.

Eligibility:

- All current Emory University students who are in good academic standing with a minimum GPA of 3.0 are eligible to apply for funding through their school
- The field experience must be a minimum of six weeks and a maximum of one semester
- Students must have prior research experience/classes or participation in an independent project
- Proficiency in language of the country is preferred, but not mandatory.
- Students must have completed at least one year at Emory in the school sponsoring the application
- Students must be pre-registered in the semester following the experience

Restrictions:

- **Students may receive only one GHI award. If a project proposal is not funded, students may apply again in subsequent rounds.**
- **Students may not have a delinquent balance on their Emory account.**

Additional Opportunity:

Students are eligible to attend a training course associated with the experience (indicate non-binding interest on application coversheet).

Course includes didactic sessions that will be held at a time and place convenient to students in all participating schools.

- Sessions will include a combination of classroom setting, self study, and web-based components dealing with issues such as practical skills for a resource poor setting, historical perspective of global health, sociocultural factors relating to health, etc.

Requirements:

- Students must have an Emory approved travel/accident insurance policy before leaving for an international experience. A travel/accident policy is included in the Emory student health insurance plan. If students have opted out of the Emory Student Health Insurance plan and travel/accident coverage is not included, GHI will provide a travel/accident policy for travel during the GHI sponsored activity. Proof of insurance must be presented.
- Students who are conducting research must complete CITI (Collaborative IRB Training Initiative) certification and IRB submission before funds will be awarded. If a project does not require IRB review, the student's faculty mentor must provide a letter that IRB review is not needed and the justification. Proof of CITI certification and IRB submission must be provided. Details of the IRB application process are available on the Emory IRB website at <http://www.emory.edu/IRB/>.

- Students must take appropriate safety and health precautions. All students who receive a Global Health Institute Scholars Award must attend a health and safety seminar sponsored or approved by GHI before leaving for the field.

Obligations:

- Award recipients must provide a one-page report reflecting on the experience, how it impacted the student's education, career goals, the community in which the students worked and the benefits of the multidisciplinary approach (what you learned from one another and how the approach benefited the community).
- Recipients must submit an on-site photo indicative of their experience for posting on the GHI website.
- Each team is required to make a presentation or poster at the GHI Scholars Award Symposium (Fall 2008-date TBD).

Recognition:

All students who receive GHI funding will be recognized as a Global Health Institute Scholar and receive a certificate. All Emory faculty mentors and field mentors will be recognized as Global Health Institute Scholar Mentors and will also receive a certificate. This recognition will take place at the GHI Scholars Award Symposium (Fall 2008-date TBD).

Submission Deadlines:

For Summer 2008 experiences, deadline is **March 7, 2008**

Award Amounts:

- Awards will be made based upon the availability of resources and appropriate budget estimates included in the proposal.
- The number of students on a team is limited to a maximum of 4.
- The maximum award amount is subject to the number of team members multiplied by \$3,000 (maximum award is \$12,000).
- Maximum number of projects funded in 2007-2008 is 3.

Appropriate Uses of the Award:

- Direct project costs (surveyors, equipment, lab supplies)
- Travel to and from the field site (airfare, in-country transportation)
- Visa and passport fees
- Immunizations pertinent to the proposed project
- Room and board while at the field site

Inappropriate Uses of the Award:

- Attendance at a national or international conference or meeting
- Fact finding or exploration of potential site
- Tuition
- School supplies

- Other school related expenses
- Contingency funds

Application Process:

Submit two copies of the entire application (12 point font, double-sided) organized in the order listed below to the designated person for your school (contact Suzanne Mason at smason@sph.emory.edu)

Complete the application coversheet (found at the end of this document), then provide the following:

1. Provide a maximum one page abstract of the proposal
2. Formal proposal – limited to 2500 words
 - Background information for proposed project
 - Significance and justification for the proposed project – Why is this important to global health and to this population in particular? Why is the multidisciplinary team approach better than an individual addressing the issue?
 - Project objectives – Specific project objectives placed in the context of your host organization’s goals and objectives.
 - Applicant’s Role – What is your role and responsibility for the project? Is the approach going to help you achieve your objectives? How does this tie into the work of the rest of the team?
 - Methods – Brief description of intended activities and significant methods. Not all applications are research proposals but you still have to have a method to achieve your objectives.
 - Timeline – must be a minimum of 6 weeks in duration and maximum of one semester.
 - Learning objectives and career/education goals – What skills, knowledge, and experience do you expect to gain as a result of this project? How does the project relate to your career goals or your major?
 - Budget - Be very clear about how much the project is going to cost. Line items must include travel costs, project costs, etc.
 - Statement describing/justifying why the particular multidisciplinary team has been assembled to work on the global health issue chosen and the strengths that you bring to the team.
3. Letter of invitation and/or approval from sponsoring organization with evidence of field advisor/mentor. Proposals will be automatically rejected if documentation of support is not included in the application.
4. Letter of support/recommendation from Emory faculty mentor
5. Current resumes or CV for student, Emory faculty mentor and field mentor
6. Statement that addresses how you learned about this project; experiences, coursework or cultural exchanges that have prepared you for this experience; what you feel you bring to this project and if there are arrangements to obtain additional funds to complete the project.

7. List your language proficiency for the country/region in which the project will take place.
8. Copy of transcripts (can be an unofficial copy)

Review Process:

Applications will be reviewed by each applicant's respective school. The school will then submit approved prioritized applications to GHI. GHI will have a competitive review of submissions forwarded by schools. The GHI final review committee will be comprised of faculty and staff from appropriate academic disciplines.

Review Criteria:

- Significance of chosen global health issue
- Justification for location and population
- Justification for why a multidisciplinary team approach to the global health issue chosen is the best approach, a justification of the disciplines represented by the team members and the strengths that each individual brings to the team.
- Feasibility of proposal within time allotted
- Do methods match research question or project purpose
- Demonstrated global health impact or value of service to agency or community
- Commitment as indicated by a well-thought-out plan and arrangements to obtain additional funds to complete the project
- Letters of support from Emory faculty mentor(s)
- Evidence of field agency/institutional support
- Evidence of field mentor
- Additional faculty recommendations
- Relevance to career/educational objectives
- Language proficiency for country/region
- Sustainability of project

Please direct questions to Suzanne Mason, Coordinator, Global Learning Programs, Emory Global Health Institute, smason@sph.emory.edu or 404-727-1425.

**GLOBAL HEALTH INSTITUTE TEAM FIELD SCHOLARS
APPLICATION COVER SHEET**

Name of Applicant:

School/Department at Emory:

List other team members and their respective schools:

Current mailing address:

Email address:

Telephone number:

Cell phone number:

Number of semester hours completed as of application deadline:

Are you currently a student in good academic standing? Circle one:

Yes

No

Current GPA: _____ (Minimum GPA 3.0)

Title of Project:

How long is the proposed field experience? (Minimum of 6 weeks required)

In what country do you propose to do a field experience and identify target population?

Are you interested in attending the training course associated with completing a global health experience? Circle one:

Yes

No

Will this field experience be used for a thesis requirement? Circle one:

Yes

No

Not Sure

Will this field experience be used to fulfill a practicum requirement/experience? Circle one:

Yes

No

Not Sure

Emory faculty mentor:

School(s) in which faculty member has appointment(s):

Email address of mentor:

Mentor signature:

In-country agency/organization:

Family/emergency contact information:

Name:

Relationship:

Address:

Telephone number:

Email address:

PLEASE ATTACH THIS COVERSHEET TO THE APPLICATION WITH SUPPORTING DOCUMENTATION IN THE REQUESTED ORDER AND SUBMIT 2 COPIES TO THE DESIGNATED PERSON AT YOUR SCHOOL.

